



## COUNCIL, 30 MARCH 2016

### REPORT OF THE APPOINTMENTS SUB-COMMITTEE

#### APPOINTMENT OF CHIEF EXECUTIVE

On 29 March the Appointments Sub-Committee will undertake interviews for the post of Chief Executive, such post being the Head of Paid Service and also Electoral Registration Officer and Returning Officer.

The Staff Employment Procedure Rules state that:

*“The full Council will approve the appointment of the Head of Paid Service following the recommendation of such an appointment by the Appointments (Sub) Committee.”*

Accordingly, the Appointments Sub-Committee will conduct interviews of those candidates who have shown themselves suitable for appointment having been rigorously scrutinised by stakeholder groups on 21 March and it will only appoint if satisfied as to the successful candidate’s experience and possession of the requisite skills and knowledge to perform the role.

Should the Appointments Sub-Committee consider one of the candidates to be appointable, the Staff Employment Procedure Rules state that:

*“An offer of an appointment as Head of Paid Service ... must not be made by the appointor until the appropriate notification has been advised to Cabinet, in accordance with regulations and objections have been received and considered. Such appointments must be in accordance with the appropriate terms and conditions of employment.”*

Due to the restricted timescale between the Appointments Sub-Committee’s convening and the meeting of Council, Cabinet members will be notified after the Sub-Committee has reached its decision on 29 March of the name and requisite details of the successful candidate and a response sought from each Cabinet member by noon of the following day as to whether there are any objections or not to the preferred candidate.

In the event of there being no objection, the Sub-Committee will (subject to the notification provisions of paragraph 14 of the Staff Employment Procedure Rules set out in part 4 of Havering’s Constitution) as abridged above:

**RECOMMEND to Council the successful candidate to be appointed as Chief Executive and designated Head of Paid Service and Electoral Registration Officer and Returning Officer, to take effect as soon as possible.**